



WHO :	Parent Action Committee (PAC) / Comité Action Parents (CAP)
WHAT:	Monthly General Meeting
WHEN:	First Wednesday of the month (December)
WHERE:	School's Library / Bibliothèque d'école

1. ATTEENDEES

Andrey Dashkov	Torjem Edar
Cali Gibbs	Catherine Simon
Christine Tam	Rosemary Yun
Florence Chazal Zweig	Guvem Agas
David Isopo	Patricia Bonillas
Amelia Kara	

Note: The purpose of the meeting was to discuss agenda items provided.

2. GENERAL UPDATES

- **Address to the PAC (Alain):**
 - **Action on Climate**
 - Next Tuesday (December 11) Cousteau will be involved with Action on Climate by undertaking the following – Asking parents to car pool when possible; asking teachers not to use the photocopier and getting parents to participate in a zero waste lunch.
 - **Winter Show**
 - The gymnasium can only hold 250 people therefore this year the winter show will be broken up into two separate one hour shows and each family will be provided with two tickets for the show. No extended family will be allowed to come this year. If only one parent comes then the extra ticket can be given back to the school for distribution to people on a waiting list.
 - Siblings will be invited to attend the general practice but will not be allowed to attend the actual winter show (of their sibling) in order to stay within our limit.
 - The winter show will be live streamed on youtube for extended family who are not able to attend.
 - **2020 Winter Concert** – Due to the limitations of the Cousteau School, starting in January Alain will start looking for a larger space to host the 2020 Winter Concert. Ideas include the local school gym or a larger theatre.
 - **Fundraising Ideas** – David the PAC co-chair presented the idea of hiring a professional photographer and videographer to take footage of the students during the Winter Concert. A video of the concert along with individual pictures will be sold to the parents prior to the show. It was voted on and the idea was dismissed due to the high cost of hiring the professionals as the ticket prices would be too high and the PAC felt parents would not pay too much for this and it would be difficult for the PAC to raise money.

- It was voted on that the parents of the children will volunteer their time to take pictures of the students and a limited number of good quality photos will be provided to the PAC so they can put together a Winter Concert Picture Book.
- Andrey the PAC president will be renting a video camera to set up for both shows (Dec 12 and Dec 13) and will get a volunteer to take footage of the two shows.
- There will be a three tiered fundraiser where parents can purchase a digital copy of the Winter Concert Picture Book for \$25; the video of the Winter Show and a digital copy of the Winter Concert Picture Book for \$35; and/or the video of the Winter Concert and a printed copy of the Winter Concert Picture Book for \$45.
- The PAC will make an announcement soon to pre-sale tickets to parents in order to streamline purchase process.
- Additional Winter Concert items include volunteers needed (10) for decorating the gymnasium and to put up a tree in the covered area outside on Wednesday December 11 between 8 – 11am in preparation for the Winter Concert.
- **Chinese New Year** – Rosemary has been working on a celebration for Chinese New Year for the students which will include a tea ceremony, line dancing and professional artists. She needs \$2000 and asked if she could canvas businesses owned by parents for money in exchange for promotion of their business within the school community;
- **Corporate Sponsorship** – A parent approached BC Hydro as a corporate sponsor for the school and was told that the school would need to provide BC Hydro with a letter identifying why they would need the money and they would likely accommodate.
- **AED** – some parents felt the vote for purchasing the AED was rushed and suggested the school should have received three (3) estimates for different AED models for the PAC to vote on. They had questions about who will be trained on the AED, who can the AED be used on (adults only?).
- One parent with relevant work experience will work on obtaining more information on the AED including what the model is, how best to use it, etc. for distribution to parents and teachers in multiple newsletters throughout the year.
- **Voting Process** – A parent has volunteered to put together a formal procurement process that the school can follow in order to ensure the school and the PAC receives the best value for purchasing big ticket items such as the AED. A vote was held and all were in favour.
- **West Coast Seeds Fundraiser** – a parent has been working on putting together a list of seeds that can be sold to interested parents to be available in February. This fundraiser will be similar to the scholastic book order. West Coast Seeds will provide the school seeds (flowers or variety of lettuce) to use in a local garden.
- **January PAC Meeting** – the next meeting will be held on January 8th at 8:40am.

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