


		Meeting Date:	01/05/2019
	<b>WHO :</b>	Parent Action Committee (PAC) / Comité Action Parents (CAP)	
	<b>WHAT:</b>	Café des Parents – Monthly General Meeting	
	<b>WHEN:</b>	First Wednesday of the month	
	<b>WHERE:</b>	School's Library / Bibliothèque d'école	

### 1. ATTENDEES

April Green	Melanie Fossourier
Benjamin Micoulaud	Michelle Tennant
Christine Tam	Monika Pabbi
Florence Chazal	Patricia Bonillas
Geraldine Fouchereau	Qiongli Wu
Golnar Ghazi	Roja Bagheri
Heather Lake (Admin)	Samantha Lam
Julia Ogier	Sharla Stohandske
Kara Misra	Sheena Frisch
Karelyn Hrushowy	Susy Trevisan
Karin Payany	Vivi Lao
Katty Rostamyazdi	Yara Schoucair
Lizeth Escobedo	

**Note:** 2019/2020 PAC Executive was not voted on. No nominees came forward at the time of this meeting. Voting has been delayed until next PAC meeting on June 5<sup>th</sup>.

### 2. COUSTEAU UPDATES (PRINCIPAL OR FACULTY)

- Council of Independent Schools:** Heather Lake, from the Admin team, presented that the School is undergoing an accreditation process with the Council of Independent Schools (CIS). There are 4 parent volunteers working with the school committee. We will reflect on what needs to be improved. This allows us to see other best in practice methods. The rationale for doing this is to self-audit, prestige and validation, and enhanced opportunities for professional development. Over 700 schools belong to this Council and adhere to a common code of ethics that are in keeping with Cousteau's vision and mission. Cousteau is seeking 'membership' status this a goal of full accreditation. A group of auditors will be visiting the school to observe the environment, staff, and students. The estimated date for this visit is December 2019. Teaching staff and admin are on board with this move and are working hard to present all of Cousteau's achievements.

### 3. FUNDRAISING

- Seed Sale:** The PAC voted to pursue a seed sale fundraiser for Spring 2019/20. This would require sign up in Oct and we would open fundraising at the end of January. Kara volunteered to lead the effort.

- **Plant Sale:** Lizeth presented the idea of a plant sale fundraiser for 2019/20. Lizeth shared that this could provide 30% back from \$ raised. There was discussion about how the sale would work and how we would manage the inventory for the sale. More discussion is required before moving forward.
- **French Winter Market:** We have taken this event off of the calendar for 2019. Julia needs to step away from this role and no replacement has volunteered to lead the organization of the event.

#### 4. PAC EVENTS AND PROJECTS

- **Hot Lunch:** We are still looking for volunteers and discussed the roles that need to be filled. If no volunteers come forward to coordinate the program, Hot Lunch will not be available for next year. We will revisit this at the Jun 5 meeting.
- **Kermesse/School Fair (June 14):** Confirmed start time of 3 PM. Set up is required to be finished at 2:30 PM. Committees are working on their areas. Popsicles stand has replaced smoothies (Samantha L. organizing). Cousteau merch will be sold at the ticket table after the initial rush of ticket purchases has passed (this will reduce the number of volunteers needed). Teacher's booths will have 2 teachers per stand. DJ has given a tentative agreement of availability pending on the PAC's decision to hire him. Katy suggested we consider allowing vendors to sell items such as fabric bags, earrings, etc. and that they give a % back to the school.