

	WHO :	Parent Action Committee (PAC) / Comité Action Parents (CAP)
	WHAT:	Café des Parents – Monthly General Meeting
	WHEN:	First Wednesday of the month
	WHERE:	School's Library / Bibliothèque d'école

1. ATTENDEES

Alain Deluane	Melanie Fossourier
Christine Tam	Michelle Tennant
Florence Chazal	Monika Pabba
Geraldine Fouchereau	Patricia Bonillas
Golnar Ghazi	Roja Bagheri
Kara Misra	Sharla Stohandske
Karelyn Hrushowky	Sheena Frisch
Karin Payany	Susy Trevisan
Katty Rostamyazdi	Yara Schoucair
Lizeth Escobeco	

Note:

2. COUSTEAU UPDATES (PRINCIPAL OR FACULTY)

- **School Priorities for Fundraising:** Alain asked the PAC to consider the following priorities:
 - **IT:** The schools admin server needs to be replaced. Two vendors have been approached to provide quotes to replace the server, migrate current student information and to set up Google for Education. Likely, cost is \$9,000-\$10,000 and a maintenance cost of ~\$300/m. He would like the project to be completed over the summer.
 - **Emergency supplies:** There is a need to replace expired supplies and those that do not meet BC guidelines. Replacement will cost between \$5,000-\$10,000. This includes a 3-day supply of water and food, for all students and staff.

3. FUNDRAISING

- **Art Cards:** PAC voted to continue with ART cards for 2019/2020
- **Wine Night:** Michelle will hold a space on the calendar in November 2019 for a parent 'Wine Night'. More details will be discussed/brainstormed in the next meeting.
- **Poinsettia/Wreaths:** PAC voted NOT to proceed with Poinsettia/Wreath fundraiser next year.
- **IT Project:** PAC voted to redirect \$2,000 from the music program and put that towards the IT project, PLUS contribute an additional \$2,000 from our current account. This would provide a total of \$4,000 towards the IT enhancement project.

- **Gaming Grant:** The PAC voted that the Gaming Grant funds of \$3,550 would be used for Emergency Supplies. In addition, we voted to use next year's Gaming Grant funds for emergency supplies since this year's funding does not fulfill the entire amount needed. This is dependent on being awarded the funds.
- **Bake Sale:** Florence recommended that we do a bake sale to have additional fundraising for the IT project. Michelle will confirm with Alain whether the school will support this idea. Complete: Alain confirmed that bake sales are fine method of fundraising if it is for a good cause and no each month.
- **Seed Sale:** Kara recommended a seed sale for spring of 2019/20. This would require sign up in Oct and we would open fundraising at the end of January.

4. PAC EVENTS AND PROJECTS

- **Hot Lunch** is recruiting for a new Coordinator for this program. We will communicate in an upcoming newsletter. Ideally, this is a two-person role. Most of the work takes place in the summer, establishing the menus with the vendor. There is a larger time requirement at the beginning of the 3 terms of registration. The PAC had some discussion about adding a small \$ amount to either meal cost, or registration fee in order to make it a paid position. There was a suggestion to ask Alain for input on whether we can use school floaters or pay them \$20/hr.
- **Teacher's Appreciation Luncheon:** PAC voted to contribute \$1,200 to this year's lunch. Geraldine has been in contact with the caterer from last year and she will proceed with menu planning and organization by the next meeting. The date will be Fri, Jun 28.
- **Kermesse/School Fair:** planning is underway. Sheena circulated a sign-up sheet for PAC member to volunteers for various roles ie) organizing ahead of the event, set-up/take-down on the day of, etc.

5. CHARITABLE GIVING

- **Strathcona/Woodwards:** The PAC voted to continue both programs in 2019/20.